

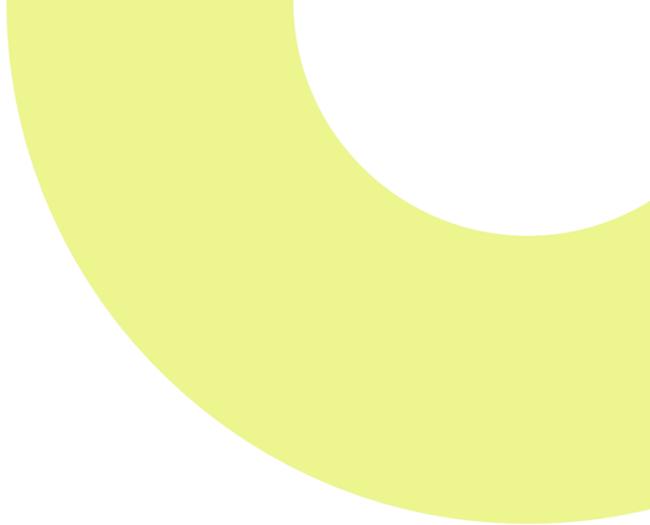
# Glossary of Services

Vanessa M

TAKING CARE OF BUSINESS

Work With VMTCB and  
Achieve Even Greater Success





# why us?

We're dedicated to your success and the success of Mumpreneurs around the world. That's why we'll do everything in our power to support your business growth. Our global team of OBMs, will we work with you to strategise the best ways to streamline your business operations.



Get organised with the help of world-class problem-solvers. Through ongoing support, we can create strategic procedures no matter how disjointed your current operations might be.



# how OBMs help your business thrive

Our goal is to support you in all areas of your business including creating sustainable systems and procedures that will help your business be successful while you spend less time running the day-to-day.

We commit to always:

- deliver results in a friendly, professional and streamlined way
- work within a cohesive team
- offer ongoing opportunities to learn and grow.

# meet our team

Hi Vanessa here!

I founded VMTCB after becoming a Mum (of two boys) helped me realise my passion for supporting mums and thought leaders to succeed even more than they thought possible.

I combined over 10 years of Operations Management experience with my passion to build an incredible team of capable and high-achieving women. Because you know what they say, to build a successful business you should surround yourself with the best people in the room.

So I did! And I'm delighted to share my team with your business to help you achieve even greater success.

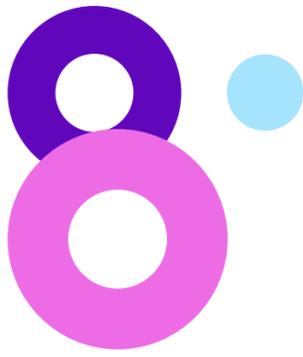


**Founder, Vanessa Marrama**

# our services

- ✓ **Managing Overall Operations**
- ✓ **Strategic Planning and Brainstorming**
- ✓ **Training and Development**
- ✓ **Policies and Operating Procedures**
- ✓ **Sales and Marketing**
- ✓ **Human Resources & Finance Support**





# most popular packages

## Casual OBM Support

\$400 per week (excl. GST)

Five hours of support a week to start moving forward with those tasks you've been putting off with an OBM giving you one hour of dedicated time per day.

## OBM Support With Some Strategy Thrown In

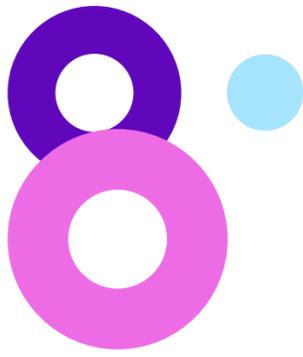
\$800 per week (excl. GST)

Ten hours of support a week to finally get the help you need to start making changes in your business with some of your big ideas. With 2 hours of dedicated time per day, our OBMs can accomplish heaps!

## OBM Support With Even More Strategy Thrown In

\$1200 per week (excl. GST)

Fifteen hours a week will give you 3 hours of dedicated support each day. This allows our OBM to really understand the intricacies of your business operations to provide optimal support.



# ad hoc support

## Ad hoc OBM Support

**\$90 per hour (excl. GST)**

- No Minimum term
- Get tasks completed
- Discover if an OBM is right for you

## Project-Based Support

**\$85 per hour (excl. GST)**

- 10-hour minimum over one month
- Get support for that upcoming project

## Audit

**\$398 per session (excl. GST)**

- A two hour review of your systems and processes with a senior OBM
- Shared list of recommendations for your consideration and implementation
- Recording included with each session

## Strategy Session

**\$199 per session (excl. GST)**

- Discuss your business with a senior OBM
- Action plan to put strategy in motion
- Recording included with each session

# community giving

We believe that all women and mums are entitled to work so, we have partnered with Dress for Success South East Melbourne. This small Victorian-based charity helps mums and women on their return to work journey.

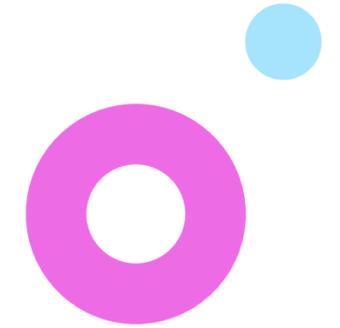
When you choose to work with us, you'll also be joining us in supporting women make a change in the world. Because when women are given the proper resources they do amazing things.

A group of women and children in Kenya, supported by Gladys, a VA on the team. The image shows a group of women and two young children standing in front of a building. One woman in the foreground is smiling and holding two children. The building behind them has a mural and the text 'AMA KAZALIWA' visible.

Pictured: a group of mums in Kenya who are supported by Gladys, a VA on our team.



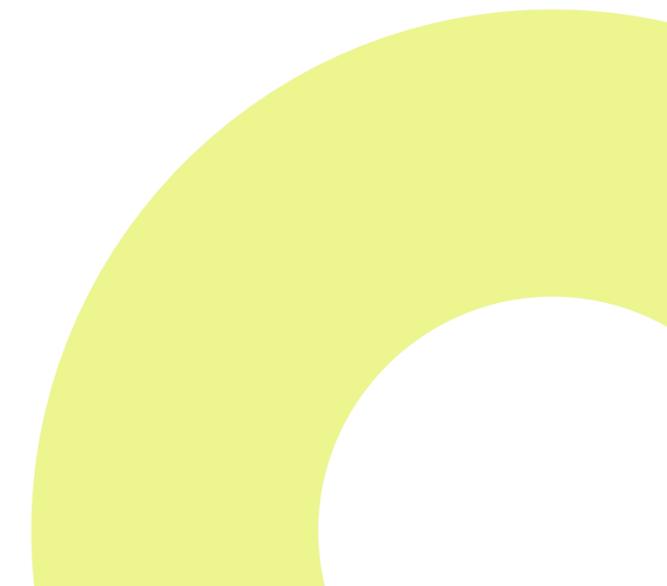
# terms and conditions



We want to develop strong partnerships with all our clients (and we truly want to see your business succeed). To offer consistent service, we have a few ground rules which are listed below:

- Payment is always required up front.
- Minimum 3-month commitment for all ongoing services.
- Always expect authentic interactions.
- Have fun!!!

You can see the complete terms in conditions in our services agreement.



Client 



*Vanessa's commitment to BoldHR™ is above and beyond anything I could have ever expected. It's humbling.*

**Rebecca Houghton, BoldHR™**

---

*Vanessa really understands the challenges of busy business owners and quickly got up to speed with the help I needed. I worked with a fantastic VA on her team who helped me set up a system and get social media posts done that I'd been putting off for ages. It's such a relief to get some flexible support in a solo business.*

**Jenny Lindsay, Connectjen**

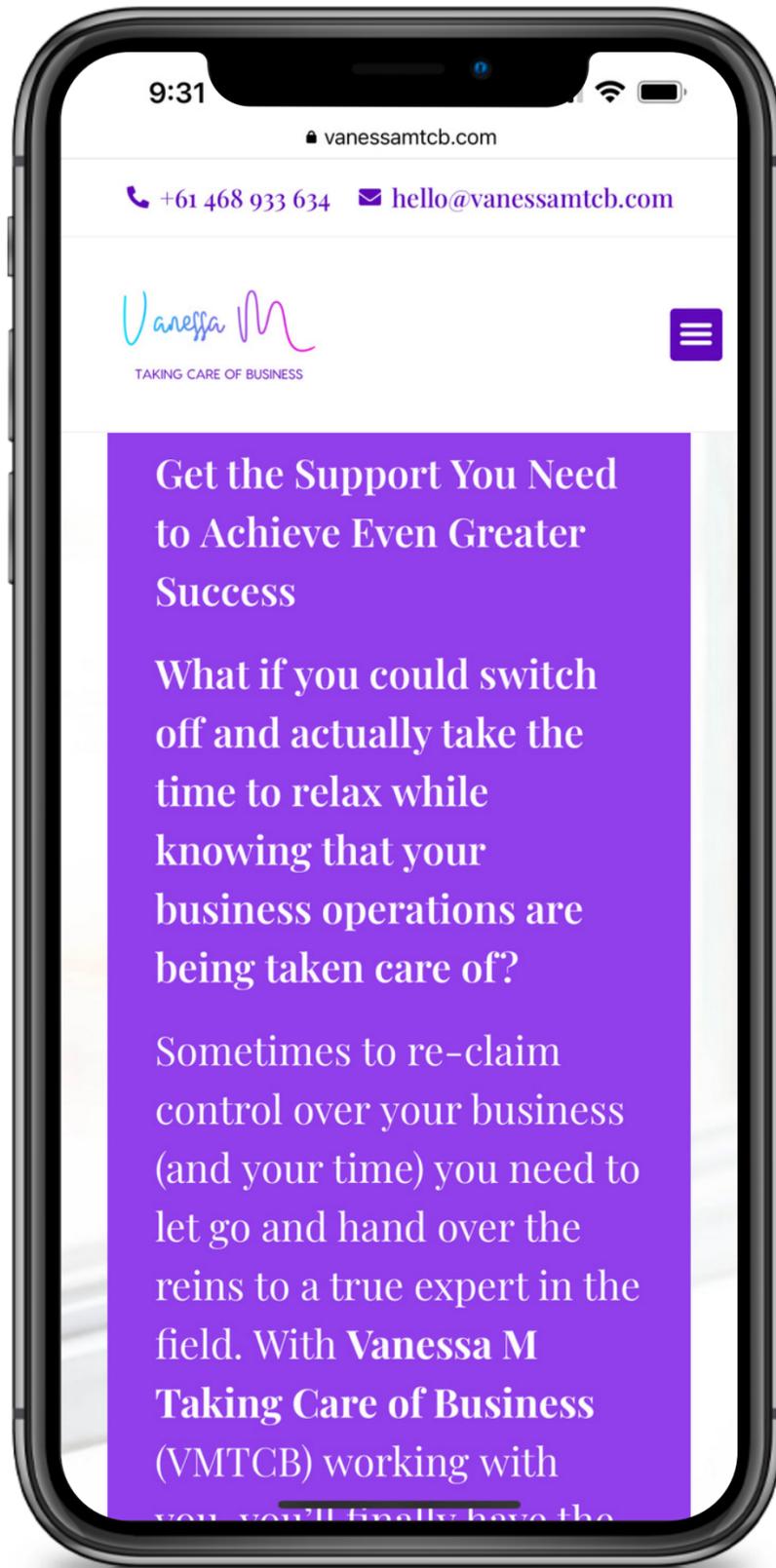
---

*Bec was absolutely amazing. I was definitely scatter and jumping all over the place in my session, but that was because I had been feeling so overwhelmed prior. Bec had a really great way of delving into my issues and bringing me back to each point before moving on. She really worked wonders!*

**Sally Dillon, Revolution Consulting Group**



get in touch



[@vanessamarrama](#)



[http://](#)

[www.vanessamtcb.com](http://www.vanessamtcb.com)



[Click here](#) to book a Zoom call

**TAKE QUIZ**



Vanessa M

TAKING CARE OF BUSINESS

Thank you

